

INTROTRAIN & FORUM LTD (IFL)

Education and Training

IFL SUSTAINABILITY POLICY

IFL recognises the need to manage our operations on a sustainable basis and that by creating a more sustainable future is the responsibility of us all.

We accept our obligation as a training provider is to set a good example of sustainable practice by adopting, as far as possible, recognised good practice across our operations.

RESPONSIBILITY

The company Directors are responsible for ensuring that the sustainable policy is implemented. However, all employees have a responsibility in their area to ensure that the aims and objectives of this policy are met.

POLICY AIMS

- ☑ We will seek to identify opportunities to reduce our carbon footprint in line with national targets and we will raise the awareness of our staff, and learners by embedding and promoting the principles of sustainability
- ☑ We will meet our commitment under the ESFA rules that require all training providers to have a sustainability development policy in place
- ☑ We will comply with all relevant environmental legislation and regulations
- ☑ We will use available resources to evaluate the effectiveness of our Sustainability Policy and record any actions arising to support the implementation
- ☑ We will benchmark against peer organisations to further improve performance and to enable best practice to be shared
- ☑ We will establish systems that enable both staff and learners to be involved with the implementation of this policy

KEY PRINCIPLES TO ACHIEVING OUR POLICY

The key principles that ACE Training will use in embedding sustainability in its activities as follow:- Sustainability in procurement; while the overarching principle employed in our company is 'value for money' there are also considerations with regard to sustainability. When considering procurement activity the company will consider environmental impact and their corporate social responsibility as a lead provider with sub-contractors.

SUSTAINABILITY IN TEACHING AND LEARNING

We will ensure that teaching staff members, associates will look for opportunities within the curriculum development to discuss and raise awareness of the issues involved in sustainability and that they understand how the company approached these and also how they, as individuals, can have a positive impact. We will look to raise awareness by encouraging participation in activities, which support this.

PERSONAL DEVELOPMENT

- ☑ Hold regular meetings to discuss improvements
- ☑ Discuss at team and management meetings
- ☑ Broaden our own understanding to share knowledge with others
- ☑ Ensure staff are aware how they can personally take responsibility for their own environmental impact and how they can contribute to the company

Name Carolyn Howard Position Director
Date 15th May 2021 Review Date May 2022